

Memorandum of Understanding (MoU)

BETWEEN

**THE MINISTRY OF SCIENCE, EDUCATION AND YOUTH
OF THE REPUBLIC OF CROATIA**

**Located in Zagreb, Croatia
(the "Croatian Side")**

AND

THE GOVERNORS OF THE UNIVERSITY OF ALBERTA

**As represented by the Wirth Institute of Austrian and
Central European Studies, Faculty of Arts**

**Located in Edmonton, Alberta, Canada
("UAlberta")**

WHEREAS UAlberta maintains an academic centre, called the Wirth Institute for Austrian and Central European Studies (the "Institute"), which will facilitate the programming under this Agreement and is committed to the aim of promoting Croatian studies;

AND WHEREAS Croatian studies is understood to envision a broad multi-layered and multi-disciplinary approach aimed at raising the profile of Croatia and Croatian-focused courses and programming, scholarly and community-engaged alike, within the larger area of Central European studies at the University of Alberta;

NOW THEREFORE recognizing the mutual benefits to be gained through a cooperative program promoting scholarly activities and international understanding, the Croatian Side and UAlberta have agreed to enter into this Memorandum of Understanding ("**MoU**") that enables them to work together in the pursuit of the objectives set out herein.

1 OBJECTIVES

This MoU establishes the framework through which the parties can foster and develop a cooperative relationship between them through exploring such opportunities as:

- a. coordinating regarding Croatian studies at UAlberta;
- b. supporting the Wirth Institute of Austrian and Central European Studies' mandate to promote Croatian Studies in Canada and Europe;
- c. organizing suitable scholarly, educational and public activities such as conferences, symposia, concerts, exhibits, and community outreach functions;
- d. working with community groups and organizations to support, strengthen and raise the profile of Croatian Studies across Canada;
- e. meeting on a regular basis either in person or online with the representatives of the Croatian Embassy in Ottawa and with Croatian Ministry representatives and university officials in Croatia and regularly report on the Institute's Croatian-focused activities;
- f. implementing a Visiting Professorship as contemplated in Appendix A to this MoU; and
- g. implementing a Croatian Doctoral Fellowship as contemplated in Appendix B to this MoU.

2 EXPENSES

Each party shall bear its own expenses arising from this MoU unless otherwise mutually agreed to.

3 **COORDINATORS**

Any notice given pursuant to this MoU must be sent in writing to the following listed contact:

Ministry of Science, Education and Youth

Marija Crnić
Senior Adviser, Independent Sector for European Affairs and International Cooperation
Ministry of Science, Education and Youth of the Republic of Croatia
Donje Scetice 38, 10000 Zagreb
Telephone: +385 1 4594 353
Email: marija.crnica@mzom.hr

UAlberta

Dominique Reill
Director, Wirth Institute of Austrian and Central European Studies
Suite 300, Arts & Convocation Hall,
University of Alberta
Edmonton, AB, T6G 2E9
Email: reill@ualberta.ca

Notification of any change in coordinators may be made by letter without amending this Memorandum of Understanding.

4 **ACCESS TO INFORMATION**

The parties acknowledge that UAlberta is a local public body subject to information requests under the *Access to Information Act* (Alberta). For further information see uab.ca/ipo.

5 **CONFIDENTIALITY**

- 5.1 Each party who receives any information from the other whether or not marked "Confidential" ("**Confidential Information**"), must take reasonable steps to protect its confidentiality, must not disclose to any third party such Confidential Information without the prior written consent of the other party, and agrees to only use such Confidential Information for the purposes contemplated in this MoU.
- 5.2 For the purposes of this MoU, Confidential Information does not include information:
- that is or becomes part of the public domain through no act of the receiving party,
 - that was in the receiving party's possession before receipt from the disclosing party,
 - that was rightfully received by the receiving party from a third party without a duty of confidentiality, or
 - that is required to be disclosed under any applicable law or by order of a court.

6 **INDEMNIFICATION AND LIABILITY**

- 6.1 Each party ("Indemnifying Party") shall:
- Be liable to the other party ("Indemnified Party") for; and
 - Indemnify and hold harmless the Indemnified Party from and against

- 6.2 any and all liabilities, damages, costs, claims, suits or actions, loss, injury, death, or damage to any third party (including students) occasioned by or as a result of the negligent acts, willful misconduct or breach of obligations assumed under this MoU by the Indemnifying Party or their employees, officers, agents, and contractors.
- 6.3 Notwithstanding the above, in no event will either party be liable for any indirect, consequential, or incidental claims incurred by any Indemnified Party in respect of this MoU.

7 INSURANCE

- 7.1 Each party represents and warrants to the other party that it maintains general liability insurance against liability for bodily injury (including death), personal injury, property damage, as well as professional liability insurance, with sufficient limits to cover liabilities arising out of their obligations under this MoU.
- 7.2 Each party, upon request by the other party, shall provide evidence of the insurance coverage as required in this section.

8 GENERAL TERMS

- 8.1 Nothing in this MoU shall make the relationship between the parties one of partnership, joint venture or employment. Nothing in this MoU constitutes authority for one party to make commitments which bind the other party or to otherwise act on behalf of such other party.
- 8.2 This MoU is non-exclusive and nothing in this MoU shall limit either party's ability to enter into arrangements with any third party.

9 DURATION AND TERMINATION

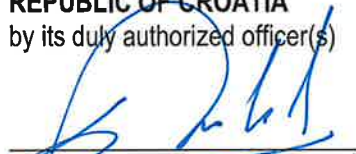
- 9.1 This MoU comes into effect on the date that it is signed by the last of the parties and will continue in effect for four (4) years or until terminated in accordance with the provisions of this MoU.
- 9.2 The parties may terminate this MoU by written agreement. Either party may terminate this MoU by giving three (3) months written notice of termination to the other party.
- 9.3 This MoU may only be amended or extended in writing signed by both parties.

[The remainder of this page is intentional left blank. Signatures appear on the following page.]

The parties have signed this MoU on the dates indicated below.

Signed for and on behalf of
**THE MINISTRY OF SCIENCE
EDUCATION AND YOUTH OF THE
REPUBLIC OF CROATIA**

by its duly authorized officer(s)

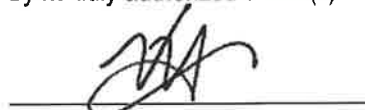


Dr. Radovan Fuchs
Minister of Science, Education and Youth
of the Republic of Croatia

Date: *May 20, 2026*

Signed for and on behalf of
**THE GOVERNORS OF THE
UNIVERSITY OF ALBERTA**

by its duly authorized officer(s)



Dr. Verna Yiu
Provost and Vice-President (Academic)

Date: April 29, 2026



Dr. Robert Wood
Dean, Faculty of Arts

Date: April 29, 2026



Dr. Dominique Reill
Director,
Wirth Institute of Austrian and Central European Studies

Date: *May 7, 2026*

APPENDIX A – VISITING PROFESSORSHIP

1 VISITING PROFESSORSHIP

- 1.1 The parties agree to a Visiting Professorship hosted at UAlberta and supported by the Croatian Side.

2 SELECTION AND APPOINTMENT

- 2.1 The Croatian Ministry of Science, Education and Youth will advertise widely within Croatia for the Croatian Visiting Professorship among the full range of disciplines in the fine arts, social sciences and humanities and prepare a list of candidates for consideration by the University of Alberta.
- 2.2 The successful candidate for the Visiting Professorship will be selected by the Director of the Wirth Institute for Austrian and Central European Studies, in consultation with the Dean of Arts.
- 2.3 The appointment will be for an initial term of 1 year, with the possibility of renewal for up to an additional 1 year. Any reappointment will be based on the recommendation of the hosting department chair and subject to Immigration, Refugees and Citizenship Canada approval of any necessary visa or immigration documentation.
- 2.4 The Visiting Professor will be hosted at UAlberta as an external visiting professor.

3 FUNDING

- 3.1 The Visiting Professor will not be employed by UAlberta.
- 3.2 The Croatian Side will ensure that the Visiting Professor maintains a minimum annual remuneration in accordance with Croatian standards and requirements, in particular an annual salary equivalent to CAD 80,000.
- 3.3 The Croatian Side will additionally provide the visiting professor with one (1) return airfare ticket to and from Edmonton, Alberta annually.

4 DUTIES

- 4.1 The parties agree that a central purpose of the Visiting Professor is to teach two core courses in the field of Croatian Studies, within the larger area of Central European studies at the University of Alberta.
- a. **Teaching:** courses taught will be determined as per Faculty of Arts teaching load (generally six (6) hours of teaching per week with the possibility to reduce the teaching hours if more research hours are needed) and may include:
- i. undergraduate courses(s) on a Croatian-focused subject appropriate to the academic specialization of the individual concerned; the exploration of a Croatian Language course when determining teaching assignments beginning in the 3rd year of this agreement;
 - ii. graduate course(s) appropriate to the academic specialization of the individual concerned established in one or more of the three divisions of the Faculty of Arts:
 - Fine Arts
 - Social Sciences
 - Humanities

- b. **Service:** Providing scholarly and organizational input for the preparation of Institute events such as symposia, conferences, etc.
- c. **Research:** Engaging in research and research dissemination appropriate to the individual's specialization and status as an assistant or associate professor.

APPENDIX B – CROATIAN DOCTORAL FELLOWSHIP

1 CROATIAN DOCTORAL FELLOWSHIP

- 1.1 The parties agree to a Croatian Doctoral Fellowship program wherein the parties will facilitate one doctoral student annually to pursue an eight-month postgraduate scholarship for PhD dissertation research, hereinafter referred to as the Croatian Doctoral Fellow.

2 SELECTION AND APPOINTMENT

- 2.1 The Croatian Ministry of Science, Education and Youth will advertise widely within Croatia for the Croatian Doctoral Fellowship among the full range of disciplines in the fine arts, social sciences and humanities and prepare a list of candidates for consideration by the University of Alberta.
- 2.2 The successful candidate for the Croatian Doctoral Fellowship will be selected by the Director of the Wirth Institute for Austrian and Central European Studies, in consultation with the Dean of Arts. Confirmation of selection will be subject to the successful candidate obtaining any necessary visa or immigration documentation.

3 FUNDING

- 3.1 The Croatian Ministry of Science, Education and Youth will provide CAD 27,600 in funding paid to the University of Alberta on or around February 1st annually, to be used to support the Croatian Doctoral Fellow program.
- 3.2 The Institute will cover the one time return airfare expenses from Croatia to Edmonton for the Croatian Doctoral Fellow.

4 EXPECTATIONS REGARDING THE CROATIAN DOCTORAL FELLOW

- 4.1 The Croatian Doctoral Fellow is expected to contribute to the activities and events of the Institute and is subject to the Institute's and UAlberta's operational policies, guidelines, and rules.